

**Minutes of the  
SALIDA UNION SCHOOL DISTRICT  
December 15, 2020  
BOARD OF TRUSTEES MEETING**

**I. INITIAL MATTERS**

**A. Call to Order**

Linda Brughelli, Clerk of the Board of Trustees, called the Meeting to order at 5:00 p.m. In attendance were Trustees: Gary Dew, Nanci E. Fox (via Zoom), Virginia Berry, Maria Magana, and Superintendent, Twila Tosh.

**B. Swearing in of Trustees**

Gary Dew and Maria Magana were sworn in by Superintendent, Twila Tosh.

**C. Annual Organizational Meeting and Approval of Selection of Officers for 2021 and Approval of Dates and Time for the 2021 School Board Meetings.**

The following officers/representatives and Dates and Time for the 2021 School Board meetings were selected/approved on a motion made by Virginia Berry, seconded by Mary Magana.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

- Board President – Linda Brughelli
- Board Clerk – Nanci E. Fox
- Representative to the County Committee on School District Organization – Nanci E. Fox.
- Board Representative to the Salida Area Public Facilities Financing Agency Board of Directors – Gary Dew, Alternate – Maria Magana
- Dates and Times of 2021 School Board Meetings:
  - Tuesday, January 19<sup>th</sup>           Regular Board Meeting
  - Tuesday, February 16<sup>th</sup>       Regular Board Meeting
  - Tuesday, March 9<sup>th</sup>            Regular Board Meeting
  - Tuesday, April 20<sup>th</sup>           Regular Board Meeting
  - Tuesday, May 18<sup>th</sup>             Regular Board Meeting
  - Tuesday, June 8<sup>th</sup>             Special Board Meeting (*LCAP Public Hearing*)
  - Tuesday, June 15<sup>th</sup>           Regular Board Meeting
  - July                               No Meeting
  - Tuesday, August 17<sup>th</sup>         Regular Board Meeting
  - Tuesday, September 14<sup>th</sup>     Regular Board Meeting
  - Tuesday, October 19<sup>th</sup>       Regular Board Meeting
  - Tuesday, November 16<sup>th</sup>     Regular Board Meeting
  - Tuesday, December 8<sup>th</sup>      Special Board Meeting (*Administrative Roundtable*)
  - Tuesday, December 14<sup>th</sup>     Regular Board Meeting

**Time:** Closed Session 5:00 p.m. / Open Meeting 6:00 p.m.

**D. Closed Session – Room 62**

At 5:16 p.m., the Board adjourned to Closed Session to discuss:

1. Conference with Labor Negotiators, Twila Tosh, Shawn Posey, and Jaime Towe, Regarding Negotiations with Salida Teachers' Association.
2. Conference with Labor Negotiators, Twila Tosh, Shawn Posey, and Jaime Towe, Regarding Negotiations with California School Employees Association, Chapter 786.
3. Conference with Labor Negotiators, Twila Tosh, Shawn Posey, and Jaime Towe, Regarding Negotiations with School Employees International Union, Local 521.

*The Board reconvened at 6:04 p.m.*

**E. Pledge of Allegiance**

**F. Period for Public Presentation and Correspondence**

In response to the Governor's Executive Order N-25-20 the SUSD Board Meetings are closed to the public until further notice. The physical meeting location was limited to Board of Trustees and selected senior administration to ensure recommended guidelines for social distancing were practiced. Members of the public were encouraged to listen to the meeting via phone conference and submit public comments via email or phone message.

1. The conference call was open to the public. No members of the public came forth or submitted comments prior to the meeting.

**G. Approval of Agenda and Order of Agenda**

After the posting of the Agenda, it was brought to our attention that an item must be added to the Action portion of the Agenda. This item was added as Item H. Consider Approval of the Certificated Substitute Teacher Pay Rate Increase. The current Item H. was renumbered to Item I.

With the aforementioned addition, the agenda and order of agenda were unanimously approved, on a motion by Virginia Berry, seconded by Maria Magana.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

**F. Approval of Consent Agenda**

On a motion by Virginia Berry, seconded by Gary Dew, the following Consent Agenda items were unanimously approved/accepted.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

1. Approve Minutes of November 17, 2020 Regular Board Meeting
2. Consider Ratification of the Attached List of Employment, Job Changes, Leave Requests, Resignations and Terminations.
3. Consider Acceptance of Gifts.
4. Approval of Mandated Updates to Board Bylaws, Board Policies, Administrative Regulations, and Exhibits.
5. Consider Approval of Board Policy 3551 Food Service Operations/Cafeteria Fund.
6. Ratification of Signatures of Board Members and Authorized Agents to sign all warrants and orders for all Salida Union School District.
7. Consider Approval of the After School Education and Safety Program Plan Guide for Dena Boer Elementary, Salida Elementary, and Salida Middle School Programs.
8. Consider Approval of ENMU Clinical Affiliation Agreement between Eastern New Mexico University Speech and Hearing Rehabilitation Outreach Center and Salida Union School District.
9. Consider Approval of the Early Head Start and Regional Head Start Monthly Program Summary for the months of August, September and October 2020.
10. Consider Approval and Ratification of the Early Head Start and Regional Head Start Basic Carryover and COVID Carryover Budgets for the 2020-2021 Program Year.
11. Consider Approval of the Head Start and Early Head Start Claim for the Month of October for the program year 2020-2021.
12. Consider Approval of the Head Start and Early Head Start Claim for the Month of September for the program year 2020-2021.
13. Consider Approval of the Head Start and Early Head Start Claim for the Month of August for the program year 2019-2020.
14. Ratification of Cal-Card Summary for October, 2020.
15. Ratification of Cal-Card Purchase Logs for October, 2020.
16. Approve Transfers Between Auditor Funds for December, 2020.
17. Ratification of Warrants Drawn November 13, 2020 to December 04, 2020.

## II. DISCUSSION/INFORMATION AGENDA

- A. Report and Finding on the Collection and Expenditure of Development Fees for Fiscal Years 2019-2020 and 2020-2021
- 1) Superintendent explained this report provides the Board and Public specific information pertaining to the accounting and expenditures of the development fees collected in our District. A description of the fees and the amounts were discussed. The fees collected will be used to pay down outstanding debt services.
- B. School Board Self-Evaluation and Governance Handbook – January, 2021
- 1) In accordance with our Governance, the Board reviewed the Governance Handbook. With no changes at this time, the handbook will be brought back to the January, 2021 meeting for Action. Linda Brughelli suggested that the Board consider updating the Governance Handbook this year to reflect the current changes to Education. Superintendent stated that we would contact a facilitator to assist with this project and will update the Board at the next meeting. Linda Brughelli also recommended that the Board review the book they received during the CSBA Conference, “The Governance Core.” She requested the book study be placed on the Discussion portion of the Agenda each month. All Board members agreed and a Book Study will be placed on the next board meeting agenda.
  - 2) An electronic copy of the Evaluation will be emailed to each Board Member. The Trustees will complete their self evaluations and review them prior to closed session at the next board meeting.
- C. Superintendent’s Report
- 1) Superintendent recognized and thanked Lori Hall and Melanie Evans for providing profession learning using Seesaw platform. Lori Hall teaches a Seesaw class after school that helps teachers understand strengths and areas for growth to help differentiate their instruction to meet the needs of the students. Participating teachers really enjoyed the training.
  - 2) LCAP Stakeholder Meetings are being scheduled for staff and parents. These meetings will take place via Zoom in January. We will send the dates to the Board Members as soon as we have them scheduled.
  - 3) Kindergarten desks have been ordered for our students to promote social distancing in the Kindergarten classrooms.
  - 4) Due to COVID-19, the District Auditors have extended the audit until March 31, 2021. They will not be presenting their findings prior to that date.
  - 5) Superintendent requested direction from the Board on the Winter Break return date. Currently, students will be returning from Winter Break on January 11, 2021. With the spike in Covid cases after the Thanksgiving holiday and anticipating another spike after the Winter Break, we are suggesting moving to distance learning from January 11 to January 29, with students returning to campus for in-person learning on February 1, 2021. The Board agreed. Parents will be notified tomorrow of the change to students schedules.
- D. Report of Meetings Attended by Board of Education Members
- 1) Maria Magana reported that she had toured Salida Elementary, Dena Boer Elementary, and Preschool with Superintendent. She felt that the facilities were in good shape and have been kept up nicely. She also appreciated the positive teacher interaction and how everyone was engaged in the daily learning. It was a great visit, she felt like “being back at home” when walking on to the campuses.
  - 2) Gary Dew, Virginia Berry, Linda Brughelli, and Maria Magana discussed attending the CSBA Virtual Annual Education Conference. While they missed the camaraderie of attending the conference in person as a group, they felt the virtual meeting was done well.
  - 3) Virginia Berry stated that she has been enjoying handing out the lunches at the Sisk School drive through.
  - 4) Gary Dew complimented the staff for their hard work and effort. Parents are calling offices with requests and staff is responding. Parents are happy with the teachers and staff.
- E. Items to be Placed on Future Board of Education Agenda
- 1) The Board requested a Book Study on “The Governance Core” at the next board meeting.

**III. PUBLIC HEARING/ACTION**

A. Report of Action taken in Closed Session.

B. Adoption of District 2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents.

On a motion by Gary Dew and seconded by Nanci E. Fox, the Board unanimously approved the Adoption of District 2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

C. Adoption of Independence Charter School 2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents.

On a motion by Virginia Berry and seconded by Gary Dew, the Board unanimously approved the Adoption of Independence Charter School 2020-2021 Local Control Funding Formula (LCFF) Budget Overview for Parents.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

D. Consider Approval of Resolution 2021-11 Piggy Back Bid for Dell Laptops.

On a motion by Gary Dew and seconded by Virginia Berry, the Board unanimously approved Resolution 2021-11 Piggy Back Bid for Dell Laptops.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

E. Consider Approval of the Amended Letter of Agreement between Salida Union School District and the Salida Teachers Association Regarding Distance Online Learning Model for the 2020-2021 School Year.

On a motion by Virginia Berry and seconded by Maria Magana, the Board unanimously approved of the Amended Letter of Agreement between Salida Union School District and the Salida Teachers Association Regarding Distance Online Learning Model for the 2020-2021 School Year.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

F. Consider Approval of the Memorandum of Understanding between Salida Union School District and the Salida Teachers' Association Regarding In-Person Learning for the 2020-2021 School Year.

On a motion by Gary Dew and seconded by Maria Magana, the Board unanimously approved the Memorandum of Understanding between Salida Union School District and the Salida Teachers' Association Regarding In-Person Learning for the 2020-2021 School Year.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

G. Consider Approval of the Tentative Agreement and Appendix A Salary Schedule between Salida Union School District and the Service Employees International Union, Chapter #521 for the 2020-2021 School Year.

On a motion by Gary Dew and seconded by Virginia Berry, the Board unanimously approved the Tentative Agreement and Appendix A Salary Schedule between Salida Union School District and the Service Employees International Union, Chapter #521 for the 2020-2021 School Year.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

H. Consider Approval of the Certificated Substitute Teacher Pay Rate Increase.

On a motion by Virginia Berry and seconded by Maria Magana, the Board unanimously approved the Certificated Substitute Teacher Pay Rate Increase.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

I. Consider Approval of the 2020-2021 First Interim Report, in the SACS Format.

On a motion by Gary Dew and seconded by Nanci E. Fox, the Board unanimously approved the 2020-2021 First Interim Report, in the SACS Format.

**Roll Call:**

Gary Dew – Aye	Linda Brughelli – Aye	Virginia Berry – Aye
Nanci E. Fox – Aye	Maria Magana – Aye	
Ayes <u>5</u>	Noes <u>0</u>	Abstain <u>0</u>
		Absent <u>0</u>

**IV. ADJOURNMENT**

The meeting was adjourned 7:28 p.m.

Attested by:

Twila Tosh  
Superintendent  
Secretary to the Board

**RATIFICATION OF EMPLOYMENT AND EMPLOYMENT CHANGES**

Name	Site	Status	Job Title	Effective Date
Claudia Masom	MOT	Hire	Bus Driver	11/23/2020
Joanna Parocua	SMS	Position Change	Nutrition Service Lead to Receptionist ASB Account Secretary	11/29/2020
Domarin Eivazi	CDP-SES	Site Change	Head Start Associate Teacher MFC to SES	11/17/2020
Bianca Wesley	MP/ICS	Resignation	Playground Aide	11/25/2020
Sabrina Willis	SMS	Resignation	Special Ed Paraprofessional	11/25/2020

*DB = Dena Boer, SES = Salida Elementary, SK = Sisk Elementary, MP = Mildred Perkins, SMS = Salida Middle, IC=Independence Charter, MFC = Marilyn Frakes, MOT = Maintenance Operations Transportation, DO = District Office, DW=District Wide, CK = Central Kitchen, FS = Food Service, CDP = Child Development Program*